



GALION CITY SCHOOL  
NOTICE OF "ANTICIPATED" CERTIFIED POSITION OPENING  
2024-2025 CONTRACT YEAR

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Date of Posting March 22, 2024  
Deadline for Applicants: April 1, 2024

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Description of position: Intervention Specialist - Elementary

Qualifications:

1. Satisfactorily pass a BCI background check.
2. Satisfactorily pass an initial FBI background check and subsequent FBI checks every five (5) years.
3. State of Ohio Intervention Specialist Teaching License.
4. Shall meet requirements of law and be governed by State law.
5. The Board may find such alternatives to the above qualifications appropriate and acceptable.

Essential Functions:

1. Follows the Ohio Licensure Code of Professional Conduct.
2. Complete Crisis Prevention Intervention (CPI) training within 60 days of hire.
3. Maintain a current CPI training status.
4. Provides instructional support for students with special needs in accordance with the Department of Education and Workforce guidelines and the Special Education Division code requirements.
5. Is aware of, maintains, anticipates, and complies with Individual Education Program (IEP) timelines.
6. Works cooperatively with classroom teachers, coordinating placements, interpreting these students' abilities and disabilities for the students' teachers, assisting the students with regular class requirements, and uses a best practices approach to instruction for students with special needs.
7. Confers frequently with parents and professional staff members regarding students' academic performance and educational, social, and personal goals.
8. Assists other professional staff members in working to resolve each student's unique psychological or disciplinary problems.
9. Interpret and review assessment and performance data with administrators and teachers; plan and implement appropriate action steps in response to assessment and performance data.
10. Set high expectations for students, consistent with educational data and suitable for individual learners.
11. Assists in screening, evaluating, and recommending placements of applicants in the school's students with special needs program.
12. Supports students using coping skills when working through educational, behavioral, or occupational challenges.
13. Establishes, cultivates, and maintains supportive relationships with students.



14. Works alongside the behavior staff to implement research-based best practices to anticipate and manage the behavior challenges that students may present.
15. Assists students with special needs and their parents in making a realistic assessment of their abilities and establishing educational and occupational goals that are in keeping with these abilities.
16. Evaluate student progress and provide written reports to parents according to state and school district requirements.
17. Completes IEP and schedules parent conferences according to federal and state regulations.
18. Participates in in-service training as assigned.
19. Performs non-instructional responsibilities on the same basis as the general teaching staff.
20. Maintain records as Board policy requires, including the documentation of service minutes, interventions, and other supports listed in the IEP.
21. Assists the school psychologist with placement recommendations and testing procedures.
22. Makes special efforts to communicate educational performance when needed.
23. Cooperates with other classroom teachers in the inclusion of students.
24. Present clear, complete, and accurate explanations suitable to the level of learners.
25. Give positive reinforcement to acceptable academic and social behavior; motivate students.
26. Demonstrates the ability to organize tasks to completion.
27. Identifies, analyzes, and solves problems.
28. Seeks to improve personal and organizational performance by measuring and monitoring outcomes.
29. Is open to change and willing to be involved in the change process.

Salary: Per salary schedule as adopted by the Galion City Schools Board of Education

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Internal Candidates:

Please send e-mail of interest to:

[human.resources@galionschools.org](mailto:human.resources@galionschools.org)

External Candidates;

Please complete and submit a letter of interest, certified application (found on our website,

[www.galionschools.org](http://www.galionschools.org)), resume and references to:

[human.resources@galionschools.org](mailto:human.resources@galionschools.org)